

Property Loss and Damage Claim Form
(Delete sections not applicable)

Broker/Agent			
Policy Number		Identity number	

Insured

Insured			
Address and Day Tel No			

Loss/damage occurrence

Date and time of loss/damage			
When was the loss/damage discovered?			

Owner

Name		Identity Number	
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Loss/damage place

Place where loss/damage occurred			
Were premises occupied? By whom?			
If not occupied, when last occupied?			
Purpose of occupation			

Cause of Loss/damage

Describe fully how the loss or damage occurred			
If loss/damage was caused by another party give name and address if known			

Previous Loss/damage

Have you previously suffered loss/damage?			
If so, provide details			
If insured, provide name of insurer			
Details of stolen accessories. (Please attach invoices). Are these separately insured?			

Police

Police station, case number

Other insurance

Is there any other insurance covering this loss/damage?

If so, provide name of insurer

Value

Estimated total value of all the property insured under the policy

When last valued?

Payment method

You may select, for added security, payment of any amount due to you directly into a bank account. Please specify the name of the bank, branch, name of account and account number.

Name of bank

Branch

Name of account

Account Number

Declaration

I/We declare that I/We have suffered loss of or damage to the property enumerated on the reverse hereof and that the said property was in my/our possession immediately prior to the said loss/damage which occurred in the circumstances described above.

I/We hereby declare the foregoing particulars to be true in every respect.

Insured signature

Capacity

Date

N.B. IT IS IMPORTANT THAT YOU NOTIFY THE INSURERS IMMEDIATELY YOU BECOME AWARE OF ANY IMPENDING PROSECUTION, INQUEST OR DEMAND

Statement of Property Lost, Stolen or Damaged

N.B. - Claims in respect of damage to buildings must be accompanied by a builder's estimate. Insurers share information with each other regarding domestic policies and claims with a view to prevent fraudulent claims and obtain material information regarding the assessment of risks proposed for insurance. Please refer to the Consent Clause on the policy schedule for more details in this regard.

Number	Description of property	Date acquired	From whom purchased or acquired	Value	Deduction for wear and tear or depreciation or value of salvage	Amount Claimed